

## **Emergency Contingency Plan of Broadwood Central School Faisalabad**

The basic emergency procedures outlined in this guide are to enhance the protection of lives and property through the effective use of campus and community resources. Since an emergency may be sudden and without warning, these procedures are designed to be flexible in order to accommodate contingencies of various types and magnitudes.

### **Definitions:**

**Minor incident:** Any incident, potential or actual, which will not seriously affect the overall function of the School.

**Major incident:** potential or actual, which affects an entire building or buildings and which will disrupt the overall operation of the School.

**Disaster:** Any event or occurrence, which has taken place and has seriously impaired or halted the operations of the School.

### **Incident Command Control:**

An Incident Command maybe established to direct building evacuations, coordinate rescue operations, dispatch victims to local hospitals, and otherwise control the situation at the scene of the disaster.

### **Keeping all together:**

Keeping persons together by their naturally occurring groups, such as by classroom or residence hall floor and wing, provides the most natural and workable framework for "head counting".

### **Closing the School**

If necessary, the Principal may close the school, may cancel classes, and release employees.

### **Critique**

A post-incident critique will be conducted as soon as practical following an emergency and/or disaster and will be presented to the directors.

